

Regulations and Conditions

1. **The Parties.** The term "the Organisers" used in these Regulations means Hall-McCartney Limited. The term "Exhibitor" includes any person, firm or company, corporation, institution or committee to whom space may be allotted in pursuance of these Regulations.

2. **Duration of Exhibition.** The Exhibition will start at 09.00 and finish at 17.00.

3. **Application for Space.** All applications must be made on this form. The completion of the form constitutes a booking of Exhibition space when allotment of space is confirmed in writing by the Organisers. Applicants who are agents for manufacturers must furnish the names of the firms they represent and the nature of the products or services to be displayed. The Organisers reserve the right to grant or refuse any applications without giving reasons. The position and area of the space allotted shall be at the discretion of the Organisers. An allocation is only accepted so as to bind the Organisers if by letter of allotment. The granting of space passes no interest in land.

4. **Charges for Stand Space.** The charges for stand space will be at the discretion of the Organisers.

5. **Payment for Stand Space.** A deposit of 50% of the total nett cost of the stand space or spaces will be invoiced on receipt of the Application for Stand Space form. Upon receipt of notification of allotment of space the deposit must be paid on demand. In the event of final payment not being made by the due date we reserve the right to cancel the allotment and the deposit will be forfeited. In the event of a cancellation being made after the due date the Exhibitor will be liable for payment in full. If notification of allotment is made the Organisers will not in any circumstances be liable to refund any moneys paid.

6. **Transfer and Sub-Letting of Stand Space.** Without the consent in writing of the Organisers an Exhibitor shall not transfer the whole or any part of the space allotted to him or her, nor divide nor share the space, nor exchange space with another Exhibitor, nor show on the space any products or services except such as are manufactured or regularly sold by the Exhibitor.

7. **Occupation of Stand Space.** If an Exhibitor has not occupied the space allotted to him or her by the opening time, 09.00, all claims to such space will be forfeited, together with any payments made or accrued due in respect thereof.

8. **Erection of Stands on Open Stand Sites.** Each Exhibitor shall be responsible for all costs of supplying and erecting any structures, fitments and lighting, etc. Such additions as an Exhibitor may require must conform in every respect with the requirements of the Organisers and of the local or other competent authority and of the landlords of the building. Exhibitors are deemed to have notice of all Regulations dealing with design and display, lighting, cleaning, fencing, protection, etc., issued by the aforementioned bodies.

9. **Contravention of Regulations Affecting Display Stands.** If an Exhibitor causes to be erected or continues to exhibit a stand, structural display unit or fitment, etc., which contravenes any requirements of the Organisers or Regulations of any of the aforementioned bodies, the Organisers shall be at liberty, at their discretion, either to exercise the powers given to them by Regulation 20 or to alter, demolish and/or reconstruct the said stand, structural display unit(s) or fitment(s), etc., and the Exhibitor shall repay to the Organisers all expenses so incurred.

10. **Stand Fittings.** Exhibitors may hire chairs and tables from the Organisers. Charges for these will be at the discretion of the Organisers.

11. **Delivery and Removal of Exhibits.** Exhibits may be delivered from 13.00 according to schedule given to each Exhibitor on the day prior to the Exhibition day and remain installed throughout the period of the Exhibition as set out in Regulation 2. No goods may be brought into the Exhibition after the doors have been opened to visitors and no goods may be taken out of the buildings during the Exhibition without the consent in writing of the Organisers. All structures and exhibits and goods must be cleared away not later than 19.30 on the day of the Exhibition. See Exhibition Information. Responsibility for the reception, unpacking, staging and removal of exhibits and goods falls on the Exhibitor.

12. **Display of Exhibits.** Every stand must be open to the trade to view and be in the charge of a competent representative of the Exhibitor throughout the whole period that the Exhibition is open. In the event of any infringement of this Regulation, the Organisers may do all acts for the due display of exhibits at the sole risk and cost of the Exhibitor, such action being without prejudice to its other powers under these Regulations. The Organisers reserve the right to refuse to admit, or to remove, any products or exhibit or advertising matter or article at their discretion, and no claim shall be made against the Organisers or any officer or servant of the Organisers for damage in respect of any such refusal or removal.

13. **Decoration and Advertisement.** Price lists, papers, advertisements, etc., may only be distributed from, and decoration and display may only be put within, an Exhibitor's stand or on an Exhibitor's site and in no circumstances in or on public passages or premises. They must relate solely to the Exhibitor's own products or services regularly sold by him or her. The Organisers will undertake necessary directional sign-boarding.

14. **Conduct of Exhibitors and Their Employees.** If any Exhibitor or

Exhibitor's contractor or the employee of any Exhibitor or Exhibitor's contractor conducts him- or herself in a manner which in the opinion of the Organisers is objectionable to visitors or to Exhibitors or to the Organisers, such conduct may be treated by the Organisers as an infringement of these Regulations for the purpose of Regulation 20 hereof.

15. **Exhibitors' Contractors.** Exhibitors are required to give notice in writing to the Organisers of the names of contractors approved by the Organisers with whom they propose to place orders for work in connection with the stand space allotted to them. The Organisers reserve the right to veto the employment of any contractor without giving reasons. The Organisers also reserve the right to require any Exhibitor employing direct labour for the carrying out of any work on the Exhibition premises to employ only such workers as are members of the recognised Trade Union or Trades Unions, and furthermore to require any Exhibitor to discontinue the employment on the Exhibition premises of any worker not being such a member. Conformity with the similar conditions is required of any contractor employed by an Exhibitor on work within the Exhibition premises.

16. **Liabilities.** (1) The Exhibitor shall keep the Organisers indemnified in respect of (a) any loss of or damage to any property of the Organisers and (b) all claims and demands of third parties (including servants and agents of the Organisers and the landlords of the building and their respective servants and agents, other Exhibitors and their servants and agents and members of the public) in respect of personal injuries or loss of or damage to property caused or occasioned by the Exhibitor or any of his or her employees or property or arising out of or in consequence of his or her occupation of a site or of his or her display of any article, process or thing.

(2) The Exhibitor accepts all risks of every kind whatsoever in respect of personal injuries to him- or herself or his or her servants or agents or loss of or damage to any of his or her property or property in his or her custody, and the Organisers shall be under no liability in respect of any such risk.

(3) The Exhibitor shall make good any damage done by him or her to the building or any fixtures therein and damage by fire caused by negligence upon his or her site; tempest and reasonable wear and tear only excepted.

17. **Reproduction.** No object may be drawn, copied, photographed or reproduced in any shape whatsoever without the written consent of the Exhibitor, which consent must be countersigned by the Organisers. No photographer may take photographs without the previous written authority of the Organisers.

18. **Postponement or Abandonment.** In the event of the Exhibition being postponed or abandoned from war or from any other cause whatsoever, the Organisers shall be under no liability in any way whatsoever in respect of any expenditure or liability or loss incurred by Exhibitors and shall be entitled to retain all sums paid by Exhibitors under these Regulations.

The Organisers shall not be liable for any loss which Exhibitors may sustain by reason of the local or other competent authority intervening and preventing or restricting the use of any portion of the Exhibition or any premises thereon or any part thereof in any manner.

19. **Regulations.** (1) These Regulations are subject to alteration, amplification or addition by the Organisers from time to time, and the Exhibitor shall be bound by these Regulations as modified from time to time by any such alteration, amplification or addition.

(2) The Exhibitor shall observe and comply with the Regulations of the landlords of the building and any special Regulations of the Organisers relating to matters of safety, admittance, security and order and for the time being in force.

20. **Infringement of Regulations.** In the event of an Exhibitor infringing any of the foregoing Regulations, or any other Regulations by which he or she has agreed to abide, or any subsequent modifications thereof, the Organisers, being hereby constituted the sole judge of what is an infringement, reserve the right to cancel the Agreement between the Organisers and the Exhibitor and to eject the Exhibitor, his or her employees and goods from the Exhibition without any liability attaching to the Organisers or their representatives in any way whatsoever in consequence of such ejection, nor shall such ejection release the Exhibitor from any payments or other obligations for which he or she may still be liable. In the event of the Organisers exercising the power vested in them by this Clause the right is reserved by the Organisers to retain the goods of the Exhibitor, or to take such other legal proceedings against the Exhibitor as the Organisers may deem fit in respect of any moneys due from the Exhibitor to the Organisers, whether for rent or for the expense of ejecting the Exhibitor, his or her employees and goods from the Exhibition as aforesaid or otherwise.

21. **Bankruptcy, Etc., of Exhibitor.** If an Exhibitor being a person or a firm shall become insolvent or bankrupt, or being an incorporated company shall go into liquidation, whether voluntary or compulsory, or shall have a Receiver of its assets or of any part thereof appointed by or at the instance of its debenture-holders, or whether, being a person, firm or incorporated company, shall do or suffer to be done the equivalent under Foreign Law of any of the foregoing things, the Organisers shall be deemed to have the same rights against the Exhibitor as if the Exhibitor were guilty of an infringement of the foregoing Regulations or any of them.